



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES/
LOCAL BUILDING AUTHORITY**
Station 41, 381 North 3150 West
West Point City, UT 84015
(801)525-2850 ext. 101

*Brian Vincent, Chair
Nancy Smalling, Vice-Chair
Mark Shepherd, Member
Scott Wiggill, Member
Annette Judd, Member
Jerry Chatterton, Member
Megan Ratchford, Member
Tim Roper, Member
Ricky Carlson, Member*

*Mark Becraft, Fire Chief
Curt King, Deputy Fire Chief*

**NOTICE & AGENDA
Thursday, November 21, 2024
6:00 PM Work Session / 6:30 PM Regular Board Meeting**

Board Members Present: Chair Brian Vincent, Vice-Chair Nancy Smalling, Tim Roper, Annette Judd, Ricky Carlson, and Scott Wiggill

Excused: Jerry Chatterton, Megan Ratchford, Mark Shepherd

Staff Present: Chief Mark Becraft, Deputy Chief Curt King, Misty Rogers, and Jamey Maddy

Visitors: Amber King

Board of Trustee Work Session – 6:00 PM

- 1- Call to Order
- 2- Badge Pinning for New NDFD Firefighters - *Tabled*
- 3- Discussion of North Davis Fire District
 - a. Calendar Year 2025 Meeting Schedule

Board Chair Vincent started by discussing the board meeting in June. It falls on Juneteenth, and the Utah Statute says that it is supposed to be observed on the Monday before or after depending on the day of the week. It was asked if we should observe it on the same schedule as the State of Utah or on the actual date of June 19th. If observance is to be held on June 19th, the meeting in June 2024 would need to be held on a different day than normal.

Board Members Judd, Roper, and Carlson stated that they would support observing the Juneteenth holiday just as the State of Utah. Board Members Smalling and Wiggill stated that they would like to observe the Juneteenth holiday on June 19th, however they would support following the State of Utah and observing the Monday before or after depending on the day of the week.

A new policy will be brought to the board at the next meeting to update when the Juneteenth holiday will be observed. Misty Rogers mentioned the only Board Meetings not scheduled for the third Thursday of the month are April, June, and October.

Chief Becraft brought to the board that it was discussed that Clinton would possibly join the district. Chief Becraft, Chief King, and Board Chair Vincent met with Clinton this week. They would fit in the district. We have a good relationship with them that we would like to maintain. They are not currently in a situation where they can join the district, but it may go forward in the future.

Chief Becraft also informed the board that he has spoken with the Commissioner about the unincorporated land in West Point that was just adopted. If we try to incorporate that into our district, it may change the organization of the board. Chief Becraft said that he does not recommend that. Would like to take everything on the West Point border from 45 West. He suggested that we do it by contract and eventually annex it. The board agreed that this would be the smartest way to do it. This will have to be submitted to the Bureau of EMS.

Board Chair Vincent explained that those who voted against the annexation were cut out, which made the value what it needed to be. The county was okay with that peninsula going in there. He said that he suspects that the other border will swallow them in. Chief Becraft said the one point he would like to make is that the few hold outs should pay what every property owner pays in the district for our service.

Board Chair Vincent said that the Health Department is not approving any more Septic applications so that they can connect to North Davis Sewer.

Board Chair Vincent adjourned the Work Session.

Board of Trustee Meeting – 6:30 PM or Immediately Following the Work Session

Board Members Present: Chair Brian Vincent, Vice-Chair Nancy Smalling, Tim Roper, Annette Judd, Ricky Carlson, and Scott Wiggill

Excused: Jerry Chatterton, Megan Ratchford, Mark Shepherd

Staff Present: Chief Mark Becraft, Deputy Chief Curt King, Misty Rogers, and Jamey Maddy

Visitors: Amber King

1. Call to Order
2. Invocation – Ricky Carlson
3. Pledge of Allegiance
4. Citizen Comment
5. Consideration of Approval of Minutes from the October 2024 Board Meeting

Board Member Tim Roper motioned to approve minutes from the October 24, 2024, Board Meeting. Board Member Nancy Smalling seconded the motion. The motion passed.

6. Consideration of Approval of the North Davis Fire District Bills for September 2024 and October 2024

Board Member Scott Wiggill motioned to approve the North Davis Fire District bills from September 2024 and October 2024. Board Member Tim Roper seconded the motion. The motion passed.

7. Consideration of Approval of the North Davis Fire District Financial Report

Chief Becraft said that Misty is working on the audit that is taking place tomorrow. Ambulance Revenue is up \$126k compared to last year at this time. We are moving in the right direction. Impact Fees are also at \$38k. We are on budget for everything else. Capital Budget is on the downhill side, there are only a few things left, and we are staying on budget with the building.

Board Member Annette Judd motioned to approve the North Davis Fire District Financial report. Board Member Nancy Smalling seconded the motion. The motion passed.

8. Fire Chiefs Report

Chief Becraft said that we are still scheduled to receive an ambulance in February. Ambulances are still about two and a half years out.

Chief King reported that we are about to be down three positions within the next few weeks. Two paramedics and one captain have put in their notice. We were optimistic on hiring and had some good candidates on paper, but they did not pan out the way that we hoped. We are hopeful to fill the captain's position, at which point we will reevaluate how to fill the other positions. We are not the only ones facing this. Roy is also down five paramedics. We are in a tough spot, but we are doing okay. Our people are staying hopeful.

Chief King said that last month NDFD ran 341 calls, which is somewhere in the middle on business. Eighty-seven times there were two calls, fifteen times there were three calls, and two times there were four calls. Our crews are participating in countywide training. They are doing self-rescue training at South Davis Metro. Both shifts that have gone so far said that it has been good training.

Board Chair Vincent asked how Roy is running with five paramedic openings. Chief Becraft said that Chief Williams is doing a good job, but that he is frustrated. They are paying overtime and working hard to keep things covered. Chief King talked about our social media reaching across the country, but we did not get a lot of applicants. Misty Rogers mentioned that wages may be playing a role in this. North View Fire District is just starting up their paramedic program and paying their paramedics higher, and they had a lot more applicants.

Chief King said that we are optimistic that we can adjust staffing with strong AEMTs and are doing what we can to get things covered. Chief Becraft reported that we have two Paramedic students now.

9. Member City Updates

Board Member Roper reported that Clearfield city is working on their on and off ramps. They have rebranded Clearfield as the military city and changed their logo.

Board Member Wiggill said there is a new charter school in Sunset. They are going to be doing some remodeling and start enrolling for the 2025 year. They are excited, and he knows it will mean something for the fire district moving forward. It was bought by Wallace Stagner Charter School.

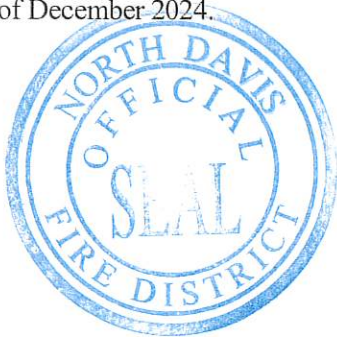
Board Member Carlson said future development down the road a couple of years with the Freeway shifting east. There will be thirty new acres of development. Looks like there will be a lot of housing.

Board Member Judd said they have annexed almost five hundred acres. Board Chair Vincent said that the West Davis second phase will be four lanes (two lanes in each direction).

10. Motion to Adjourn

Board Member Tim Roper motion to adjourn. Board Member Annette Judd seconded the motion. The motion passed.

Dated this 19th day of December 2024.



A handwritten signature in black ink that reads "Brian Vincent".

Brian Vincent
Chair of the Board of Trustees

ATTEST:

A handwritten signature in black ink that reads "Misty Rogers".

Misty Rogers
District Clerk